



Right of Initiative to public consultations

Form: Step 1

Presenting a draft petition – City

TO OBTAIN A PUBLIC CONSULTATION FROM THE CITY

In summary

The Right of Initiative to public consultations allows citizens to obtain public consultations from the city on matters that, in their opinion, raise **important issues** for the community. **However, certain conditions apply.**

You must follow these steps:

- **Step 1: Your draft petition must be eligible** under the parameters of the Right of Initiative;
- **Step 2: Once its eligibility has been established, your petition must be signed by the required number of citizens.**

For a matter concerning a borough, use the form pertaining to boroughs.

Step 1: Presenting a draft petition

- Check to make sure that your project is eligible. Except for certain restrictions, all matters under city central jurisdiction may be the object of a request for public consultation under the Right of Initiative. The list provided hereunder shows the main objects excluded from the application of that right.

**You must obligatorily use the attached form entitled
Form: Step 1 – Presenting a draft petition – City**

Only the form provided by the city may be used. No other form or petition or electronic signatures will be accepted.

■ Enter the required information;

The object of the public consultation request must be written in succinct and respectful language. The text must not be misleading or lead to confusion.

■ Have the form signed by 25 people aged 15 years and older, living within the territory of the city of Montréal;

■ Among the 25 signatories, designate three people as group representatives, including one as contact person;

■ Submit your completed draft petition to the City clerk's office, 275, rue Notre-Dame Est, bureau R-134;

■ **The City clerk's office will give you a receipt acknowledging your submission.**

If you have any questions, call the City clerk at 514 872-3142.

The contact person designated by the group will be informed by the City clerk's office of the eligibility of your draft petition within 15 days of its filing.

If your project is deemed eligible, you may proceed to Step 2 upon publication of a notice by the City, at which time a 90-day period begins to collect 15,000 signatures from people ages 15 years and older living within city territory. You must obligatorily use the document provided by the city:

Form: Step 2 – Collecting signatures on the petition – City.

If the project is deemed ineligible, it may be presented again, where appropriate, once the required changes have been made to it. You will again need to collect 25 supporting signatures.

By-law

The *By-Law concerning the Montréal Charter of Rights and Responsibilities* and the *Right of Initiative* (05-056) sets out the conditions for the application of the Right of Initiative to public consultations.

For information: **ville.montreal.qc.ca/right-initiative**

Main subjects excluded from the Right of Initiative

A draft petition will be ineligible if the requested public consultation concerns, for example:

- the sharing of powers, the governance, or the status of the city;
- administrative organization or contract management;
- the budget, fees, or taxes;
- a planning project for which a public consultation or referendum approval is already required by law;
- a matter already submitted for public consultation within the previous three years;
- a call for tenders, pending or completed, or for which a contract has already been awarded;
- a matter pending before the court or that was the object of a judgment or an out-of-court settlement.

Available documents: ville.montreal.qc.ca/right-initiative

- Pamphlet *Right of Initiative to public consultations – Take the initiative to obtain a public consultation*
- Summary *Right of Initiative to public consultations – Take the initiative to obtain a public consultation*
- Map – Montréal and its boroughs (in French)
- Official forms
 - Step 1 – Presenting a draft petition – Borough
 - Step 1 – Presenting a draft petition – City

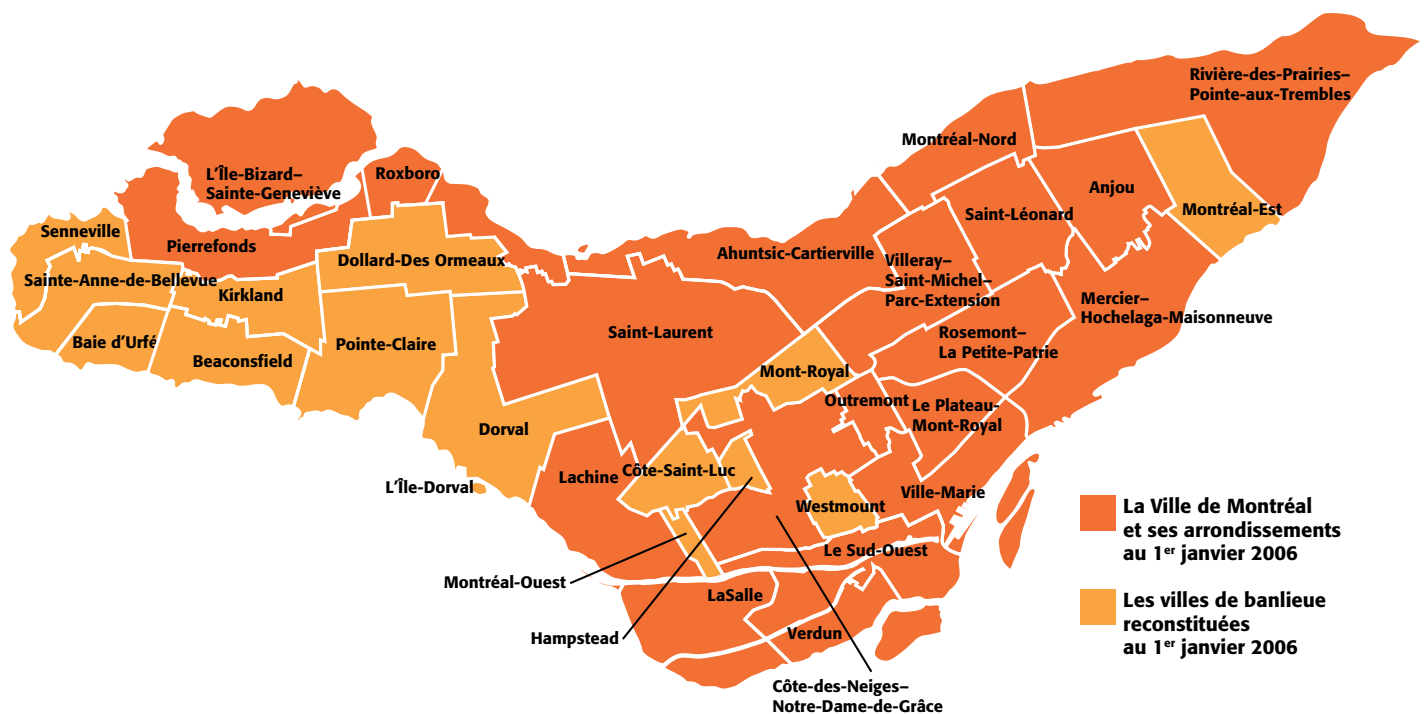
 - Step 2 – Collecting signatures on the petition – Borough
 - Step 2 – Collecting signatures on the petition – City
- List of excluded subjects
- *By-law concerning the Montréal Charter of Rights and Responsibilities and the Right of Initiative (05-056)* setting out the conditions for application of the Right of Initiative to public consultations

The Montréal boroughs

NAME

Ahuntsic-Cartierville
Anjou
Côte-des-Neiges–Notre-Dame-de-Grâce
Lachine
LaSalle
Le Plateau-Mont-Royal
Le Sud-Ouest
L'Île-Bizard–Sainte-Geneviève
Mercier–Hochelaga-Maisonneuve
Montréal-Nord
Outremont
Pierrefonds-Roxboro
Rivière-des-Prairies–Pointe-aux-Trembles
Rosemont–La Petite-Patrie
Saint-Laurent
Saint-Léonard
Verdun
Ville-Marie
Villeray–Saint-Michel–Parc-Extension

La Ville de Montréal et ses arrondissements au 1^{er} janvier 2006



Right of Initiative to public consultations

Form:

Step 1 – Presenting a draft petition - City

We request that the City hold a public consultation on the following subject:

We believe that this public consultation is in the interest of the community for the following reasons:

Have the draft petition signed by 25 people aged 15 years and older, living within the territory of the city.

Among the 25 signatories, designate three people as group representatives, including one as contact person.



Among the 25 signatories, these three people are designated as group representatives:

Name: _____

Telephone: _____ E-mail: _____

Name: _____

Telephone: _____ E-mail: _____

Name: _____

Telephone: _____ E-mail: _____

Among the above three names, this person is designated as contact person:

Name: _____

We, the undersigned, support the project as set forth on page 1.

GIVEN NAME AND FAMILY NAME PLEASE PRINT	COMPLETE HOME ADDRESS PLEASE PRINT <i>(Only addresses on city territory are valid)</i>	II SOLEMNLY DECLARE THAT I AM 15 YEARS OF AGE OR OLDER AND THAT I LIVE WITHIN THE TERRITORY OF THE CITY. Signature
e.g. JAMES CITIZEN	1635 INITIATIVE STREET MONTRÉAL H1H 4X3	<i>James Citizen</i>
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