



LASALLE PARK - LACHINE TENNIS CENTRE ACTIVITES REGISTRATION

- **Pre-registration for Lachine residents: May 17, 9 a.m. through May 23**
- **Open registration: May 24, 9 a.m. onward**

ONLINE REGISTRATION

Registrations are carried out on [Amilia](#). This is the platform used to manage Tennis Montréal registrations. Secure payment is made via credit card - Visa or MasterCard.

How do I create an Amilia user account?

- 1- On the [Amilia platform](#), click on "Log in" and "Create an account".
- 2- Enter the information necessary to create your profile.
- 3- You will receive an e-mail asking you to verify your account. Click on the link to validate your Amilia account registration.
- 4- Once you're back on Amilia, click on "Find an organization", and look for "Tennis Montréal". You will then be redirected to the registration platform.
- 5- Click on "Register", then look for the activities in Lachine, found at the bottom of the page, and make your selection.
- 6- Follow the instructions to reach the payment page.
- 7- Please note that if you are not a resident of the City of Montreal, additional fees will be charged for your activity (between \$15 and \$30 depending on the activity)

REGISTRATION BY PHONE

514 270-2724, extension 1

Monday, Thursday, and Friday: 9 am to 12 pm and 1 pm to 4:30 pm

Tuesday and Wednesday: 12 pm to 5 pm and 6 pm to 8 pm

Accepted forms of payment: Visa and MasterCard credit cards

Registration and cancellation legal terms and conditions

Registration and transfer policy

1. Please register for an activity that corresponds to your level of play; in the event you fail to do so, Tennis Montréal reserves the right to reassign you to another group. This is subject to availability.
2. A \$10 fee will be charged to process any request made by a customer for a group or activity transfer. Requests must be made at least 5 business days before the start of the activity.
3. Insurance terms stipulate that only a person officially registered for an activity is covered in the event of an accident. As a result, you may not give your spot to another person.
4. All prices displayed include taxes, if applicable.

Cancellation policy

1. All refund requests should be submitted to us in writing. To submit a request, you may send an e-mail to informations@tennismontreal.qc.ca or reply to the e-mail you received with your receipt/invoice.
2. A request made by phone will not be taken into consideration.
3. Only a request accompanied by a doctor's note will be accepted.
4. For all reimbursement claims granted, and administration fee of 15% is applicable. The amount reimbursed only covers the part of the total payment dedicated to the remaining classes in the session, effective on the date the request is received.
5. Tennis Montréal prioritizes a transfer in the same season over a refund.
6. If the participant is not available for a postponed activity (due to rain or any other reason) no refund will be granted. (new policy).
7. Any activity cancelled by Tennis Montréal will be refunded in full and without charge.

*Schedules may change without notice.