

Service de la culture

Division des événements publics
801, rue Brennan, Pavillon Duke - 5 étage
Montréal (Québec) H3C 0G4
Téléphone: 514 872-3911
eve_publics@ville.montreal.qc.ca



RESERVATION FORM

Once completed, your form must be submitted through email (eve_publics@ville.montreal.qc.ca) to the public event division **at least 90 days** before the scheduled event.

Section 1 – Promoter Identification			
Family name:		First name:	
Address:			
City:	Province:	Country:	Postal code:
Telephone:		Mobile:	
E-mail:			
Client (please specify whether incorporated company, partnership or individual):			
Is the client a registered charity whose headquarters are located in Montreal? ☐ Yes ☐ No			
Contact Information for Promoter's Client		☐ Same contact information as for the promoter	
Family name:		First name:	
Address:			
City:	Province:	Country:	Postal code:
Telephone:		Mobile:	
E-mail:			
Have you ever organized an event at Chalet du Mont-Royal? ☐ yes ☐ No			

Section 2 – Information on the Event	
Name of event:	
Planned event name:	Planned event time:
Number of persons expected:	
Target public:	
Objective(s) of the event:	
Brief description of the event:	
Name of caterer:	
Type of meal: ☐ Cocktails ☐ Meal with service ☐ Buffet ☐ Other Please specify:	

How did you learn about the possibility of renting the Chalet du Mont-Royal?