

ANNEXE A

EXERPS DOCUMENTS NECESSARY

Article 48 of By-Law CA29 0097

A request for a certificate of occupancy must be accompanied by the following information and documents:

1. The official Occupancy Use Certificate Application Form and Annex "A" from this By-Law, signed by Owner, Occupant or their authorized representative, as the case may be.
2. A valid proof of ownership or an authorization to operate the premises by the owner. The name of the company registered with the enterprise registrar (NEQ).
3. An existing and proposed development plan to scale of the site targeted by the occupation.
4. The number of children in the case of a day care.
5. Any other document considered relevant to the analysis of the request for occupation.

CERTIFICATE OF OCCUPANCY REQUEST

NEQ (if applicable): _____

Entreprise: _____

People Responsable: _____

Company name: _____

Postal Address: _____

Phone Number: _____

Email Address: _____

Local's Address: _____

Amount of Storeys: _____

Previous Occupant: _____

Description of Projected Use: _____

(Please Print)

Applicant's name: _____

Signature : _____
