

Subsidies for artists in the visual arts
and craft arts

Support Program 2021



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Since 2020 this program is jointly managed by the Service de la culture de la Ville de Montréal and the Conseil des arts de Montréal (CAM). However, each applicant is to prepare only one application and submit it to the Service de la culture de la Ville de Montréal.

Subsequently, if the application is admissible, the applicant will receive a subsidy in two payments: one from the City of Montreal and one from the CAM.

Program objective

Financial support for occupation of an artist's studio for creation of original artistic expression or research.

Who can apply to this program?

Professional artists in visual arts and crafts arts who rent or own a studio space (a building or part of a building) in a NON-residential property.

How program financial support is calculated:

- The amount is calculated in proportion to the number of days during which the space is occupied as an artist's studio;
- The rate is \$13 per square metre per year for the part devoted to research-creation;
- The rate is \$3 per square metre per year for the part used for storage;
- This financial support is available up to the limit of amounts allocated yearly to the program.

Deadline to submit an application

March 31, 2021 for 2020 leases

For further information

Service de la culture de la Ville de Montréal

514 868-5819

subvention.artistes@montreal.ca

How to apply

1 - Register at the City's registry of suppliers:

- In order to receive financial support from the City of Montréal and the CAM, you must be registered with the City's registry of suppliers, and obtain a supplier number; as well, your supplier number must be active.
- You must register online: <http://ville.montreal.qc.ca/fournisseur>

Registration for electronic payment is possible (replacing the sending of a cheque by mail). The form is available on the following page (in french only): <https://servicesenligne.ville.montreal.qc.ca/sel/formxml/show/fournisseurs> and is to be returned to pratiques_daffaires@ville.montreal.qc.ca

2 - Fill out the online form

- Applications to the granting program for professional visual artists must now be submitted via an online form.
- There are two versions of the form:
 - One form to be used if the applicant already has a Google identifier: This secure tool allows for the direct submission of your supporting documents.
 - The other form is to be used if the applicant does not have a Google identifier. When you are ready to finalize your application, an automated email will be sent to you, so that you can attach your supporting documents to a return email.

NOTE: The online form currently does not allow you to save your answers as you go. You will therefore need to be sure that you have all the necessary materials before starting your application, in particular your supplier number and the supporting documents that will be used to assess your eligibility for the program.

3. Mandatory documents

- Supplier number

In order to receive financial support from the City of Montréal and the CAM, you must be registered with the City's registry of suppliers, and obtain a supplier number; as well, your supplier number must be active
- Proof of professional artist status
 - If you are a member of the Regroupement des artistes visuels du Québec (RAAV): attach a digital copy of your RAAV membership card
 - If you are a member of the Conseil des métiers d'art du Québec (CMAQ): attach a digital copy of your CMAQ membership card
 - If you are not a member of either organization, attach your artist's CV as well as five photographs of your work

- Proof of occupancy of the studio
 - If you are tenant, then you must include:
 - A digital copy of the initial lease (this is mandatory for each application)
 - A digital copy of the renewal of the lease (if applicable) for the year 2020 (January 1 to December 31, 2020) of the artist's studio
 - If you are an owner, you must include:
 - A digital copy of your 2020 municipal tax bill
 - Proof of the dimensions of your studio (using a certificate of occupancy or other document)
- Proof of storage occupancy (if applicable)
 - If the storage space is located at a different address from the studio:
 - Attach a digital copy of the storage space lease

Confirmation of eligibility

After verification of the file, the artist will receive an acknowledgement of receipt confirming eligibility of his/her application.

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